

Translation Team Requirements & Application Process: Translators, Editors & Reviewers

Thank you for your interest in subcontracting your services with Voices For Health! We are always seeking qualified individuals for various languages to provide translation, editing, and reviews.

If you wish to become a part of our Translation Team, submit a resume with cover letter according to the instructions that follow.

The following credentials and experience should be demonstrated, whenever possible:

- Native speaker of the target language
- Certification by the American Translators Association (ATA) in pertinent language pair (if available by the ATA) OR Master's degree or higher in translation or related language field
- Bachelor's degree (or equivalent)
- 3 years professional translation experience, including the healthcare field
- Customer references
- MS-Word experience and capability to word process in the target language
- Reliable daily internet connection with email access
- Access to fax or scanner
- Competitive rates for translation/editing/proofreading/special projects
- TRADOS software and experience
- Capability and experience with additional software programs

We will only keep on file information for those individuals who submit a resume with cover letter and demonstrate sufficient credentials and experience to meet our recruitment criteria. The receipt and acceptance of subcontractor information does not guarantee the availability of projects. You may also be required to complete a translation assessment in order to receive projects from Voices For Health.

Please e-mail your resume and supporting documentation to info@voicesforhealth.com. We will not accept resumes or documentation via mail or fax.

If you have any questions about our application process or requirements, please e-mail Michelle Scott, Translation Department Supervisor, at michelle@voicesforhealth.com.